

WP 5: Stakeholders' Training Program

Leader: P2 BEF Estonia

Co-leader: P12 EUZ

Project "From Estonia till Croatia: Intelligent Energy Saving Measures for Municipal housing in Central and Eastern European Countries"



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The goal of WP5

To train those stakeholder groups who are responsible for implementing the concept or parts of it developed in WP4. This does not only involve the immediate decision-makers on municipal level, but also the executing stakeholders, such as architects, engineers or craftsmen who will need to implement specific measures at site.

Main actions of WP5 (1)

1. Mapping of stakeholder groups in target countries and recruitment of training institutions
2. Assessment of the state of the art in the target countries, such as knowledge, understanding and training needs of the agreed stakeholder groups in target countries (interviews)
3. Identification, analysis and adaptation of available training programmes

Main actions of WP5 (2)

4. Elaboration of the training modules and training the trainers (2 trainings)
5. Performing targeted trainings for selected stakeholder groups in the CEEC (test training, national trainings)
6. Printing of a handbook containing guidelines and recommendations for carrying out the trainings on implementation of practical measures in building of houses

Deliverables (1)

- D5.1 – Review report from the training needs assessment of the target group (april 2009)
- D5.2 – Second review report on available training programmes and needs (july 2009)
- D5.3 - Training modules and training materials: handbook, printed and PDF, in English and national languages (February 2010 – for trainers; February 2011 for final distribution)
- D5.4 - Report from Training of Trainers course I (March 2010)

Deliverables (2)

- D5.5 - Report from Training of Trainers course II (July 2010)
- D5.6 - Report from test trainings with German resources in three different locations: LV, CZ, RO (November 2010)
- D5.7 - Reports (11) from national trainings (test trainings and external trainings) (March 2011)
- D5.8 - Self assessment of trainees and evaluation of skills by the trainers (judgement on capacities in the countries) (July 2011)

Role and tasks of partners

- **P2 – BEF Estonia:** leader of the WP
- **P12 – EUZ:** co-leader of the WP, conceptual input, instructors for the trainings
- **P13 – Auraplan:** expertise and training skills on architecture and crafts, providing related training elements and chapters
- **P11 – BEF Germany:** design and lead of the training needs assessment, preparation of the first review report
- **P1-10:** participation in the WP actions, perform stakeholder mapping and training needs assessment in their country, participate as future trainers, national translation of materials
- **P16-28:** participating as trainees in the training courses

Project schedule

Project phase / Duration of the project (in months)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36		
Duration of the work package																																						
1. Mapping of stake holders																																						
2. Assessment of training needs																																						
D5.1 Report on state of the art in the target countries							X																															
3. Identification and adaptation of training programmes from DE																																						
D5.2 Report on training programmes and needs										X																												
4. Elaboration of training programmes																																						
5 Train the trainers																		W				W				W												
D5.4 Report from Course 1																		X																				
D5.5 Report from Course 2																					X																	
D5.6 Report from test trainings (LV, CZ, RO)																										X												
National trainings																																					W	
D5.7 Report from national trainings																																				X		
D5.8 Report on evaluation of skills of trainers																																						X
6 Printing of handbook																																						
D5.3 Handbook with materials for train the trainers																	X																					
D5.3 Handbook with materials (for final distribution)																																					X	

Thank you for your attention!